

Bring Your Own Device (BYOD) Checklist

- Define what acceptable is for BYOD devices.
- Determine who owns which data.
- List down the types of devices approved by your information technology (IT) team.
- Enforce strong user password rules.
- Install mobile device management software for remote access of data.
- Enable authentication to protect data on devices.
- Make sure that all company data is encrypted.
- Spell out the level of support you'll offer for device issues.
- Facilitate easy enrollment of devices.
- Train employees to strictly observe BYOD rules.
- Discuss reporting requirements for lost and stolen devices.
- Communicate to employees the disciplinary actions for non-compliance.
- Draft an offboarding plan.