

HOW TO FIRE A REAL ESTATE CLIENT WITHOUT DESTROYING YOUR CREDIBILITY

“Breakup” Letter Downloadable Template

Dear *[Client]*,

I'm writing this letter with unfortunate news regarding our professional relationship.

I feel that I will no longer be able to represent you to the best of my ability because of *[add reasons for firing your client here]*.

Due to these reasons, I think it would be best if we parted ways. To *[continue your search/sell your home]*, I would like to recommend working with *[name]* from *[company]*, who will be able to assist you with all of your real estate needs.

Before we move on, I will complete the following:

[Add list of items to close out before officially ending the relationship]

I appreciate your understanding and wish you the best of luck in the future!

Sincerely,

[Your name]